

State of Nevada
Board of Examiners for Social Workers
4600 Kietzke Lane - C-121
Reno, NV 89502
(775) 688-2555

PLEASE READ BEFORE COMPLETING APPLICATION

Information for Licensure: SOCIAL WORKER

Each item on the enclosed application must be completed. Allow 30 days for processing of the application. Failure to provide any of the requested information will result in the application not being processed or being rejected as incomplete. The information provided will be used for identification and to determine qualification for licensure per Nevada Revised Statutes and Nevada Administrative Code, Chapter 641B, which authorizes collection of this information. **PURSUANT TO NRS 641B.500 IT IS UNLAWFUL FOR ANY PERSON TO REPRESENT HIMSELF AS A SOCIAL WORKER WITHOUT A LICENSE. PLEASE BE AWARE YOU MAY NOT ENGAGE IN THE PRACTICE OF SOCIAL WORK UNTIL YOU ARE LICENSED. TO DO SO COULD JEOPARDIZE YOUR LICENSE.**

General Qualifications

1. Applicant must be at least 21 years of age.
2. Applicant must be a United States citizen or must be lawfully entitled to remain and work in the United States. US citizens must submit a copy of their birth certificate or passport. (Hospital certificates are not acceptable). Naturalized citizens must forward a copy of their naturalization certificates. Aliens must submit a copy of documentation from the United States Immigration and Naturalization Service evidencing the lawful entitlement of the applicant to remain and work in the United States.
3. A current picture I.D. (such as a clear driver's license or passport) must be submitted with your application.
4. Copies of legal documents must be submitted verifying all name changes.
5. Applicant must possess a baccalaureate or master's degree in Social Work from a college or university accredited by the Council on Social Work Education or which is a candidate for such accreditation. An applicant must cause the college or university from which he graduated to forward directly to the Board a certified transcript of his educational coursework and the degree awarded. In addition to a transcript sent directly to the Board from his university, a graduate of a foreign social work program must also submit the appropriate forms and documentation to the Council on Social Work Education for evaluation of foreign credentials and cause the Council on Social Work Education to submit a letter to the Board verifying equivalency.
6. Applicant must pass an examination given by the Association of Social Work Boards. Examination packet will be sent after the application and all supporting documents have been received and reviewed. An applicant who possesses a baccalaureate degree in social work will be approved to take the ASWB Basic Examination. An applicant who possesses a master's degree in social work will be given the option of taking either the ASWB Intermediate or the ASWB Basic examination. If applicant plans to apply for an internship to complete postgraduate hours for the Clinical or Independent Social Worker license he will need to show proof of a satisfactory score on the ASWB Intermediate examination. An applicant who has taken the ASWB examination in another state must have verification of examination results sent directly to the Board from the state for which examination was taken or from ASWB. (See state verification form enclosed.). An applicant who is enrolled in the last semester before the award of a social work degree in a program accredited by the Council on Social Work Education is eligible to sit for the examination. The applicant must request the social work program to send directly to the Board verification of enrollment in final semester.

7. Applicant must request verification to be sent directly from each state in which he has been certified or licensed to practice social work. (The enclosed state verification form may be copied)
8. An applicant seeking reciprocity from another state must have verification of licensure sent directly to the Board from the issuing agency. The Board may grant a license to a person who holds a current license to engage in the practice of social work in another state if the requirements at the time the license was issued are substantially equivalent to the requirements in this state. An applicant who holds at least an equivalent license that is in good standing to provide social work services in another state may be licensed without taking the examination prescribed by the Board if the applicant has successfully passed the appropriate licensing examination approved by the Board within the preceding 10 years. Proof of the examination must be received by the Board before a license can be issued.

Fee Schedule

ALL FEES MUST BE INCLUDED WITH THE NOTARIZED APPLICATION OR THE APPLICATION WILL NOT BE PROCESSED.

Fees may be paid by personal check, cashier's or certified check, or money order. A \$15.00 fee is assessed for all returned checks.

_____ \$ 40.00 - Application Fee (Non-refundable)

_____ 75.00 - Initial License Fee (Must be submitted with application)

_____ 75.00- Provisional License Fee (See Below)

_____ 100.00 - Reciprocal Fee (Applicants who apply for reciprocity must include application fee, initial license fee and reciprocal fee.)

_____ Total Fees

An application for licensure which is not completed within 1 year will be considered to have lapsed. The Board will not refund any fee related to an application which has lapsed.

PROVISIONAL LICENSE

A. A person who applies to take the ASWB appropriate examination (See Item 6 to determine appropriate examination) and meets all the requirements except for the examination may be granted a provisional license. The examination must be taken within 60 days after Board approval.

B. A person who meets qualifications 1-3 (on reverse) and possesses a baccalaureate degree or a master's degree in a related field* of study from an accredited college or university recognized by the Board and presents satisfactory evidence of enrollment in a social work program accredited by the Council on Social Work Education. The verification of enrollment must be sent directly from the program and must include evidence, satisfactory to the Board, of formal admission to the program of study, satisfactory progress toward the degree and a plan showing that the applicant will be able to obtain the degree in social work within 3 years. Applicant must have the college or university from which he graduated with a related degree forwarded directly to the Board a certified transcript of his educational coursework showing the degree awarded. A provisional license issued under this provision will be valid for no longer than 3 years.

*"Related field" means a degree that includes a curriculum in (1) theories or concepts of human behavior and the social environment, (2) methods used in the practice of social work for intervention and the delivery of services, (3) research concerning social work, including, without limitation, the evaluation of programs or practices, (4) management, administration or social policy; (5) ethics in the practice of social work.